

**MAYOR AND COUNCIL STRATEGIC FOCUS AREA SUBCOMMITTEE**  
**Environment, Planning & Resource Management**  
**ADMINISTRATIVE ACTION REPORT AND SUMMARY**  
**MARCH 26, 2008**

**1. Meeting called to order at 5:01 p.m.**

**COUNCIL MEMBERS PRESENT:** Council Member Karin Uhlich, Ward 3 (Chair)  
Council Member Shirley Scott, Ward 4  
Vice Mayor Nina Trasoff, Ward 6

**OTHER STAFF PRESENT:** Fran LaSala, City Manager's Office  
Albert Elias, Urban Planning & Design  
Chris Kaselemis, Urban Planning & Design  
Jim Mazzocco, Urban Planning & Design  
Linus Kafka, City Attorney  
David Modeer, Tucson Water  
Marie Pearthree, Tucson Water  
Ernie Duarte, Development Services  
Leslie Liberti, OCSD  
Mac Hudson, Ward 1  
Holly Lachowicz, Ward 3  
Tamara Prime, Ward 3  
Max Torres, Ward 4  
C.T. Revere, Ward 6

AGENDA ITEM/MAYOR AND COUNCIL ACTION	STAFF ACTION
<b>2. Call to the Audience:</b> No one spoke.	Staff is informed. No action taken.
<b>3. State CAP Board Update:</b> A State CAP Board Update was delivered to the Subcommittee via Memorandum from David Modeer from Tucson Water. Modeer conveyed that the March 6, 2008 meeting dealt mostly with internal administrative programs.	Staff is informed. No action taken.
<b>5. Review and Discussion of General Plan Water Element (Sections 4 &amp; 18):</b> David Modeer from Tucson Water updated the Subcommittee regarding progress to date on General Plan water items, as well as long-range plans which have been created. Modeer suggested items to add to the general plan including reliability, affordability of system maintenance and water quality protection. Modeer explained the importance of being at the table with the project team for the Central Arizona Water Conservation District (CAWCD) now in order to have a voice in the process. The CAWCD project team is comprised of staff members and stakeholders including jurisdictions, private	Discussion of water elements of the General Plan will continue. No action taken.

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<p>water companies as well as developers who are all voting members.</p> <p>Acquisition of the Rincon Ranch Estates Water Company was mentioned in regard to Mayor and Council refining the process for Tucson Water to acquire new water resources.</p>	<p>Status report: Tucson Water financial analysis of Rincon Estates Water Company</p>
<p><b>4. Discussion of Mayor and Council Subcommittee’s Review of the Elements of the General Plan:</b>  Albert Elias and Chris Kaselemis from Urban Planning &amp; Design presented the subcommittee element review assignments as follows:  Environment, Planning &amp; Resource Mgt. – Water and Land Use  Transportation – Circulation  Rio Nuevo – Cultural Heritage  Neighborhoods, Public Safety &amp; Emergency Preparedness – Safety  Children, Families &amp; Seniors – House  Economic &amp; Workforce Development – Economic Development  The Subcommittee was provided a brief overview of the General Plan Update Project Schedule which outlines the process beginning with the current background and research stage through voter ratification in 2010.</p>	<p>General Plan update work will continue.  No action taken.</p>
<p><b>8. Planning Land Use Code Update (Clarion Associates):</b>  Jim Mazzocco from Urban Planning &amp; Design explained the process the Consultant, Clarion Associates has undertaken to create a diagnostic of the City’s entire Land Use Code (LUC). The final report including a detailed outline of recommendations is expected to be completed within the next thirty days. Mazzocco provided Subcommittee members with a copy of the Planning and Zoning Administrative Manual from Franklin, Tennessee as an example of a succinct land use code.</p>	<p>Land Use Code item will return to the EPRM Subcommittee upon Clarion’s completion of the diagnostic report.  No action taken.</p>
<p><b>6. Development Services Department (DSD) Stakeholder Update:</b>  Ernie Duarte from DSD provided the Subcommittee with a status report of progress made on the DSD Stakeholder Priorities list which was created in 2007. Outcomes include new department policies, the addition of new 3<sup>rd</sup> party review agencies for engineering and zoning reviews, departmental restructuring and the creation of a customer focus section, as well as new checklists for development packages.</p>	<p>Development Review Package pilot programs process/progress will return to Subcommittee in May or June.  Staff is informed.  No action taken.</p>
<p><b>5. Future Agenda Items:</b></p> <ul style="list-style-type: none"> <li>• State CAP Board Updates (Ongoing)</li> <li>• Strategic Plan – Green Building and Sustainability (Leslie Liberti, OCSD)</li> <li>• Land Use Code Update (Clarion Report)</li> </ul>	<p>Staff is informed.  No action taken.</p>

**AGENDA ITEM /MAYOR AND COUNCIL ACTION**

**STAFF ACTION**

<ul style="list-style-type: none"><li>• Tucson Water – Director Hiring Process</li><li>• DSD Stakeholder Update – Ernie Duarte</li></ul>	
<b>Meeting Adjourned at 6:10 p.m.</b>	